

**MINUTES OF MEETING  
BRAYS OAKS MANAGEMENT DISTRICT  
(HARRIS COUNTY IMPROVEMENT DISTRICT No. 5)  
BOARD OF DIRECTORS**

**JANUARY 18, 2011**

**DETERMINE QUORUM; CALL TO ORDER.**

The Board of Directors of Brays Oaks Management District held a regular meeting open to the public and inside the boundaries of the District on the 18<sup>th</sup> day of January, 2011, 12:00 noon, at the offices of Brays Oaks Management District, 10103 Fondren Road, Suite 300, Houston, Texas 77096, and the roll was called of the duly appointed members of the board, to-wit:

Position 1 – Starla Turnbo	Position 7 – Allen Goodlow, Sr., <i>Secretary</i>
Position 2 – Audrey Ingram	Position 8 – Elaine Gaskamp
Position 3 – C. Fred Meyer, <i>Vice Chairman</i>	Position 9 – Cary P. Yates
Position 4 – Mehmet Okumus	Position 10 – Greg Glenn
Position 5 – René Joubert	Position 11 – George Nwanguma
Position 6 – Etan Mirwis, <i>Chairman</i>	

and all of the above were present, except Directors Turnbo, Ingram, Joubert and Nwanguma, thus constituting a quorum. Also present were David Hawes, Susan Hill, Gretchen Larson, Josh Hawes and Natali Lacasa, Hawes Hill Calderón LLP; Lisa Hernandez, Municipal Accounts & Consulting; and Ray Lawrence, Lawrence & Associates. Chairman Mirwis called the meeting to order at 12:06 p.m.

**RECEIVE PUBLIC COMMENTS.**

There were no comments from the public.

**APPROVE MINUTES OF BOARD MEETING DATED OCTOBER 19, 2010.**

Upon a motion duly made by Director Gaskamp, seconded by Director Yates, the board voted unanimously to approve the minutes of the November 16, 2010 meeting.

**CONSIDER FINANCIAL REPORT AND PAY BILLS.**

Ms. Hernandez reviewed the financial information included in the board agenda materials. Following discussion, and upon a motion duly made by Director Gaskamp, seconded by Director Goodlow, the board voted unanimously to approve the financial report and payment of invoices as presented.

**CONVENE BUDGETARY WORKSHOP FOR FY2011**

Mr. Hawes reviewed District accomplishments and projects completed for FY 2010 and proposals for FY 2011 by means of a Powerpoint presentation, a copy of which is attached to these minutes as Exhibit A. In addition he distributed “Brays Oaks Management District

[Organization Chart and Job Descriptions]” and “Brays Oaks Management District, Actual vs. Budget, December 2010,” copies of which are attached to these minutes as Exhibits B and C, respectively. The board and consultants discussed the proposals in detail. Upon motion made by Director Goodlow, seconded by Director Meyer, the board voted unanimously to approve the FY 2011 budget and project/program proposals as presented with one amendment: Add a line item in the “Sources of Income” section of the 2011 budget to recognize contra-income due to refunds of assessment overpayments.

Following the workshop, Mr. Hawes and district staff distributed a number of informational items, a copy of each of which is attached to these minutes as Exhibits D through J.

**ADJOURN.**

With no further business, the meeting adjourned at 1:40 p.m.

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Secretary

(SEAL)

Lists of Exhibits:

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- Exhibit A: Brays Oaks District, FY 2010 in Review
- Exhibit B: Brays Oaks Management District [Organization Chart and Job Descriptions]
- Exhibit C: Brays Oaks Management District, Actual vs. Budget, December 2010
- Exhibit D: Harriet Latimer & Associates, Update for Brays Oaks Management District, January 18, 2011
- Exhibit E: HCID No. 5, Brays Oaks District Expansion
- Exhibit F: Apt Ranking for 2010 Jan – Nov
- Exhibit G: Brays Oaks District – Commercial Prop. (Crime Incidence)
- Exhibit H: Crime Statistics Report: Policies & Procedures, Brays Oaks Management District
- Exhibit I: City Code Violations Reporting: Policy & Procedures, Brays Oaks Management District
- Exhibit J: Brays Oaks PR and Media Campaign, 2011 Budget