

CONTINUING EDUCATION HEALTH MEDICAL BUSINESS OFFICE PROFESSIONAL

The Program

The Medical Business Office Professional program teaches students the skills that are required of clerical health care professionals. Financial assistance available if qualify.

Job Opportunities

- Hospitals
- Family Clinics
- Physicians' Offices
- Insurance Companies

MORE DETAILS

713.718.7583
hccs.edu/ce

\$16/hour*

\$1,200

\$36K*

176 hours

**Source: Career InfoNet*

Acres Homes Campus

630 W. Little York
Houston TX, 77091

Brays Oaks Campus

8855 West Bellfort
Houston TX, 77031

Missouri City Campus

1600 Texas Parkway
Missouri City, TX 77489

Alief Bissonnet Campus

13803 Bissonnet St.
Houston TX, 77083

Eastside Campus

6815 Rustic St.
Houston TX, 77087

West Loop Campus

5601 West Loop S.
Houston TX, 77081

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HOUSTON COMMUNITY COLLEGE





COLEMAN COLLEGE FOR HEALTH SCIENCES SCHOOL OF CONTINUING EDUCATION

Earn the skills you need to obtain and enhance your career in the healthcare field. Whether working with patients, working in a medical office environment, changing careers, updating your skills, or maintaining your healthcare license, the School of Continuing Education can assist you in achieving your career goals.

Center for Healthcare Professionals

- Dental CEU Courses
- Community Health Worker Instructor Training & CEUs
- Healthcare Interpreter Training (Spanish/English)
- Pharmacy IV Admixture Certification Preparation
- Surgical Technician Review
- Medical Sonography Review
- Medical Assistant Review
- Continuing Nurse Education (CNE) Units
- Community Health Worker CEUs
- Social Worker CEUs
- Licensed Professional Counselor CEUs

Certified Nurse Aide

- Certified Nurse Aide (CNA)

Comprehensive Coding

- Medical Terminology II
- Insurance Coding
- Intermediate Coding
- Advanced Coding

Electrocardiography Technician

- Electrocardiography (EKG)
- EKG Lab 1, 12 Lead Fundamentals
- EKG Lab 2, Stress Testing
- EKG Clinical

HIPAA

- HIPAA Compliance

Medical Business Office Professional

- Medical Terminology I
- Medical Administrative Support
- Medical Insurance Billing
- Health Information Systems

Patient Care Technician

- Certified Nurse Aide Program
- Phlebotomy Technician Program
- Phlebotomy Clinical
- EKG Lab 1, 12 Lead Fundamentals

Phlebotomy Technician

- Phlebotomy
- Phlebotomy Clinical
- Phlebotomy for the Healthcare Professional

Telemetry/Monitoring Technician

- Electrocardiography (EKG)
- ECG 12-Lead Interpretation
- Telemetry Clinical

For more information, please contact:

713.718.7583 | 713.718.7031 | 713.718.7796

hccs.edu/ce
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